

# THE HUKA RETREATS

*Intimate · Sensual · Elegant*

NEW ZEALAND · FIJI · SOUTH AFRICA



GRANDE PROVENCE

— 1694 —

*Heritage Wine Estate*

FRANSCHHOEK · SOUTH AFRICA

## WEDDING FACT SHEET

**G**rande Provence Heritage Wine Estate set within 47-acres of vineyard offers an exceptional venue for an intimate and romantic wedding. The spaces available are rich in heritage and contemporary by design. Grande Provence offers the perfect setting for that truly special day as well as for endless photographic opportunities, both indoors and outdoors.

Our staff is dedicated to making sure every last detail is attended to, helping to ensure the success of every wedding held at 300-year old Grande Provence.

The deluxe Honeymoon Suite at The Owner's Cottage promises a honeymoon just as sublime as the wedding.



*The Restaurant*



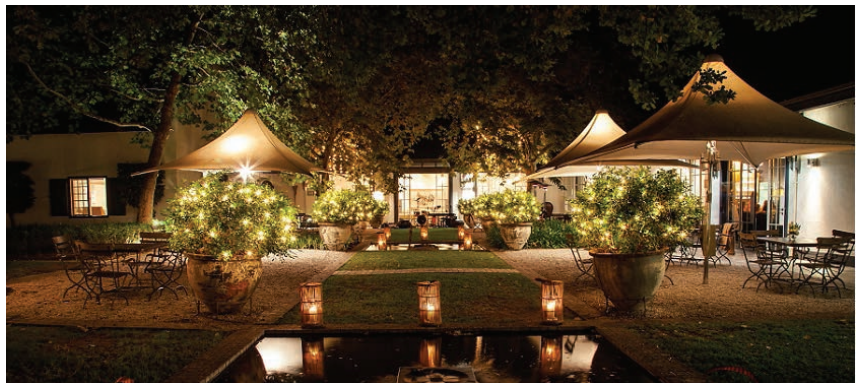
*The Jonkershuis*

## WEDDING AND CEREMONY – THE JONKERSHUIS

- Outdoors within the beautifully manicured garden or indoors in the superbly decorated private room of The Jonkershuis.
- Includes the venue, Hope chairs with chair covers.
- This is not on an exclusive hire basis.



*The Gallery*



*The Gardens*

## WEDDING AND CEREMONY – THE RESTAURANT

- The Restaurant, with its superb cuisine continues the elegance and style of Grande Provence.
- Includes the venue, tables and chairs, table set up and menus for the tables to the capacity of 60 guests.
- Excludes the décor, beverages, flower arrangements etc.
- The Restaurant can be hired on an exclusive basis.

## WEDDING AND CEREMONY – THE GALLERY

- The Gallery, a beautiful space which is ideal for a larger group.
- Includes the venue with a capacity for up to 120 guests.
- Excludes the tables, chairs, table set up, menus, food, beverages, flower arrangements etc.
- The Gallery can be hired on an exclusive basis.



## GRANDE PROVENCE

— 1694 —

*Heritage Wine Estate*

FRANSCHHOEK · SOUTH AFRICA

Grande Provence Main Road Franschhoek PO Box 102 Franschhoek 7690 Western Cape South Africa  
T + 27 21 876 8600 F + 27 21 876 8601 [reservations@grandeprovence.co.za](mailto:reservations@grandeprovence.co.za)  
[www.grandeprovence.co.za](http://www.grandeprovence.co.za)

### AN OVERTURE

Grande Provence Heritage Wine Estate wears her 300-year history with dignity. She sits in the beautiful Franschhoek Valley in South Africa's Western Cape – her lush vines spread across 47-acres, with gentle vistas over the valley floor, in stunning contrast to the rugged mountains beyond. This is heartland South African wine country.

The honest simplicity of Grande Provence's Cape Dutch architecture sits easily in harmony with the precision and clarity of modern design bringing a refreshing new presence to the magnificent valley of Franschhoek.

Framing the entry road are rows of vineyards, heavy with the promise of next year's Cabernet. Here, one bears witness to the duality of old and new settling into an elegant co-existence. Mature trees take root amongst the 300-year old oaks, manicured hedges blend with the free form of the natural surroundings, creating a landscaped Eden. Gracefully governing the setting is the 18th century Manor House and The Owner's Cottage welcomes guests to boutique accommodation. Five sumptuous rooms including a luxurious honeymoon suite provide a quiet and intimate retreat.

Culinary excellence may be found in local fare prepared with passion, flavoured with global influences and served with elegance and simplicity. The same ethos is mirrored in the modern but receptive setting of the Grande Provence Restaurant. Languid views of vineyards and lavender mountains are invited in, as The Restaurant opens to create a flow between the outdoors and in. During the summer months, grand old trees provide a dappled canopy under which to savor the Estate's cultivars, while in the winter double doors welcome connoisseurs in from the cold, to a striking yet cosy fire-lit wine-tasting area.

Centuries of life well lived and barrels of resting wine give this Estate its sincere but elegant cultivars. Producing world class award-winning wines under the Grande Provence label has produced many award-winning vintages.

The Jonkershuis is an elegant extension to Grande Provence. Guests enjoy private dining under chandeliers made from our recycled bottles. Stunning contemporary art adorns the walls.

Adjoining the main dining room is a beautifully decorated area providing a more intimate meeting area. The Jonkershuis is an ideal setting for special dinners and functions, small weddings, and boutique conferences. Its private kitchen can cater for up to 30 guests.

As with everything at Grande Provence, the decor is unique and sumptuous, yet befitting the purpose of the room.



## PRICE FOR WEDDING PACKAGES

### PACKAGE 1: THE JONKERSHUIS (NON-EXCLUSIVE)

Shoulder Season (01 March – 30 November)

- R10,000.00 incl. of VAT. Includes The Jonkershuis

High Season (01 December – 28 February)

- R15,000.00 incl. of VAT. Includes The Jonkershuis

### PACKAGE 2: EXCLUSIVE VENUE HIRE WITHOUT ACCOMMODATION

Shoulder Season (01 March – 30 November)

- R47,500.00 incl. of VAT. Includes The Restaurant, The Jonkershuis, The Gallery, The Gardens

High Season (01 December – 28 February)

- R75,000.00 incl. of VAT. Includes The Restaurant, The Jonkershuis, The Gallery, The Gardens

### PACKAGE 3: EXCLUSIVE VENUE HIRE WITH ACCOMMODATION UP TO 10 GUESTS

Shoulder Season (01 March – 30 November)

- R82,500.00 incl. of VAT. Includes The Restaurant, The Jonkershuis, The Gallery, The Gardens and one night at The Owner's Cottage for up to 10 guests (including the Honeymoon Suite for the wedding couple).

High Season (01 December – 28 February)

- R110,000.00 incl. of VAT. Includes The Restaurant, The Jonkershuis, The Gallery, The Gardens and one night at The Owner's Cottage for up to 10 guests (including the Honeymoon Suite for the wedding couple).

### PACKAGE 4: EXCLUSIVE VENUE HIRE WITH ACCOMMODATION FOR UP TO 14 GUESTS

Shoulder Season (01 March – 30 November)

- R97,500.00 incl. of VAT. Includes The Restaurant, The Jonkershuis, The Gallery, The Gardens and one night at The Owner's Cottage and La Provençale Cottage for up to 14 guests (including the Honeymoon Suite for the wedding couple).

High Season (01 December – 28 February)

- R125,000.00 incl. of VAT. Includes The Restaurant, The Jonkershuis, The Gallery, The Gardens and one night at The Owner's Cottage and La Provençale Cottage for up to 14 guests (including the Honeymoon Suite for the wedding couple).

Venue	Capacity	Description
The Restaurant	60 guests inside	The Restaurant at Grande Provence is an experience for all the senses. The menu exudes culinary excellence with both local fare and global influences.
The Jonkershuis – private venue	30 guests	The Jonkershuis is an ideal venue for business meetings as well as private lunches, dinners and small weddings.
The Jonkershuis – chapel	60 guests	As with everything at Grande Provence, the decor is unique and sumptuous, yet fitting for the purpose of the room.
The Gardens	60 guests	Beautiful outdoor setting with water feature and lush garden ambience (weather permitting).
The Owner's Cottage	14 guests	Fabulous private cottage with deluxe Honeymoon Suite and every amenity. Any additional day(s) available at published rates.
La Provençale	4 guests	Charming cottage at Grande Provence Estate offers contemporary appointment and comfort for up to four guests.
The Gallery	120 guests	Clean lines, contemporary space complemented by the outdoor Sculpture Garden.

# TERMS & CONDITIONS FOR FUNCTIONS, EVENTS, MEETINGS AND VENUE HIRE AT GRANDE PROVENCE (PTY) LTD.

## PROVISIONAL RESERVATIONS

Until such time as confirmation of services is received from Grande Provence this is a quotation only and is subject to availability as only a provisional reservation has been made. A quotation for a provisional reservation is valid for a maximum period of 21 days. Grande Provence reserves the right to shorten the validation period of provisional reservation without notice, unless otherwise agreed on.

### Conditions:

- All rates are subject to change without notice.
- All rates exclude beverage prices, which will be based on consumption.
- All rates exclude menu prices, which will be based on the choices provided.
- All rates include 14% vat. Should the government increase any related taxes or obligatory add taxes (such as tourism levy), then Grande Provence reserves the right to increase quoted rates with a minimum of the tax/levy increase applicable to Grande Provence.
- Service charge of 10% is not included.
- All rates are quoted in South African Rand and foreign currency payments are acceptable at the daily bank rate of exchange valid in South Africa on the date that payment is received, any bank charges involved with payment are for the clients account.
- Please contact us in order to discuss our policy regarding children.

## DEPOSITS & CANCELLATIONS

- Full payment of the venue hire is required within 28 days of making the booking in order to secure the reservation with Grande Provence.
- Full payment of the total meal account is required 28 days prior to the function date.

### The following should be faxed to the Events Co-ordinator to confirm your reservation:

- A copy of the signed function sheet (as agreed upon to date) as well as the function contract on the last page to confirm agreement of contract.
  - A copy of the deposit slip.
1. A pro-forma invoice for the meal account will be forwarded to the client on confirmation of the menu choice. Full pre-payment is required into Grande Provence's bank account 28 days prior to the function date.
  2. No refunds will be made 28 days prior to the function date should the group decrease in numbers, unless otherwise agreed on. Any extra meals/beverages are required to be settled upon departure. Grande Provence does not offer account facilities.
  3. Cancellation outside 45 days prior to the function date will result in loss of deposit. Cancellation of 28 - 0 days prior to function date will result in 100% loss of total contractually agreed price.
  4. Kindly note that payments may be processed with American Express, Visa, Diners and Master Card credit cards (see attached for Credit Card Authorisation Form). Payments may also be paid directly into the Grande Provence's bank account (details may be found at the bottom of your invoice). Please fax a copy of confirmation of payment to following fax number quoting the reservation/reference number: +27 (21) 876 8601

5. Grande Provence reserves the right to cancel all services booked by Grande Provence should full payment not be received 28 days prior to function date. Should it be a last minute booking, Grande Provence will allow 5 days from time of confirmation until payment reaches us before Grande Provence will cancel any services booked.
6. All deposit amounts will be deducted in South African Rand, as per your invoice at the rate of exchange applicable on the day of transaction and converted into your currency by your bank.
7. All foreign transactions may now attract an extra 2% "handling fee" over and above the banks usual exchange rates, which will be charged to your account by your bank along with any other bank charges that may apply. Kindly confirm with your bank to determine if this will affect you or not.

NEDBANK LTD  
BRANCH CODE: 149 821  
ACCOUNT NUMBER: 149 808 7205  
SWIFT CODE: NED52AJJ  
ACCOUNT HOLDER: GRANDE PROVENCE PROPERTIES (PTY) LTD

## MENU CONFIRMATION

*Menu's start from R395 per person*

*Canapé menu available on request*

Grande Provence requires confirmation and payment of the menu 28 days prior to the function date. Kindly inform the Events Co-ordinator of any dietary requirements we need to cater for. Any extras will be charged for on the day of the function.

No outside caterers allowed. The Grande Provence Executive Chef and his team will be preparing the food.

## BAR ARRANGEMENTS

Only Grande Provence wines are allowed on the Estate. Grande Provence will however allow alternative beverages and other wine if this would best serve the purpose of the event (kosher beverages), for which Grande Provence will charge a corkage fee of R70.00 per bottle and a corkage fee of R100.00 for bubbly. The bar arrangements should be confirmed at least 7 days prior to the function date. Grande Provence requires credit card information as a standard procedure, which will serve as security on the beverage account.

The credit card information needs to include the following:

- Name of credit card holder.
- CVC number (last 3 digits on the reverse side of the credit cards).
- Credit card number.
- Expiry date.
- Actual credit card needs to be physically present on the date of the function.

## MUSIC

Music will only be allowed inside our function venues. Due to local noise regulations, dance music has to end at 24h00 sharp. Grande Provence therefore reserves the right to regulate the volume of the music to no louder than 80 decibels at any event held on its premises.

Only live-performance musicians that are approved by Grande Provence will be allowed.

The bridal couple is only entitled to use a DJ that is approved by Grande Provence.

Outside music, only unamplified string instruments.

## CHILDREN

Children are most welcome at Grande Provence however parental supervision must be maintained at all times with responsibility for safety and well being resting with the parents. There are many water features within the design of the property and vigilance is required. Babysitting services are available upon request.

## WEATHER

Grande Provence takes no responsibility for outdoor events and the client remains responsible for any extra costs involved should a radical shift in the weather affect the arrangements for the function.

## OVERTIME

The bar closes precisely at 24h00. Your venue is booked until 00h30. Should the client wish to extend these times a charge R2,000 per hour, as from 00h30 onwards will be levied. This charge will also apply should you have a multi-day function at Grande Provence.

Should the event require extensive waste clearing, including packaging, organic waste other than produced through Grande Provence kitchen as well as extensive decoration and chemicals, Grande Provence reserves the right to charge R80 per kilogram or the cost of outsourced clearing company, chosen by Grande Provence – whichever may apply.

In case the function requires extensive cleaning, other than clearing waste, e.g. heavily stained chairs, walls, carpets, etc. Grande Provence will charge the invoiced amount of cleaning, from an outsourced cleaning company chosen by Grande Provence, to the client at cost.

## DÉCOR

Flower arrangements and décor need to be organised by the client. The client will be held responsible for any damages that might occur. The florist, or another person designated by the client, will be responsible not only for the punctual setting up of the flowers, but also for the lighting of candles and checking that the desired ambience is created. Only fresh flower petal confetti is permitted.

Grande Provence staff cannot assist the florist, or any other person, with decorations, carrying of material or moving of flower arrangements either during set-up, during the function or breaking up of the event. All decorative items need to be fire repellent. Grande Provence does not take any responsibility for decorations or flowers found to be missing during the event or thereafter.



### **Removal of décor:**

All candles, flowers and décor must be removed from the premises by no later than 09h00 the day proceeding the function date. If not adhered to, management will dispose of any items as it sees fit. Occurring costs hereof will be carried by the client. The client will be held responsible for any and all damages whatsoever caused to Grande Provence property.

### **DAMAGE**

The client will be held responsible for any and all damages whatsoever caused to Grande Provence property.

### **SMOKING**

In accordance with South Africa's legislation, all indoor facilities are strictly a designated as non-smoking areas

### **SEQUENCE OF EVENTS**

A document outlining the sequence of events for the reception must be agreed with the Events Co-ordinator 7 days prior to the reception. Our team of chefs will be using the agreed 'Sequence of Events' as a guideline to the timing of their preparations.

Situations such as lengthy speeches, additional spontaneous speeches or sudden changes in the order of events affect the efficiency of the kitchen considerably and may affect the quality of the experience.

### **AVAILABILITY OF ACTUAL VENUE**

The booked venue at Grande Provence is available for all-day functions from 10h00 onwards until 00h30.

Luncheon functions: 10h00 to 15h00

Dinner functions: 17h30 to 00h30

Please note The Owner's Cottage is only available from 14h00.

Adjustments to the start time may be possible in coordination with Grande Provence Events Co-ordinator, however an additional charge of R1,500 per each hour prior to 10h00 will be applicable.

Grande Provence reserves the right to utilise the property's remaining venues.

### **SETTING UP OF THE VENUE**

The décor organiser and florist may start with set up on the function date from 09h00 onwards for luncheon and all-day functions (start time dinner functions: 15h00 to 17h00 latest) and need to have their set up completed before the actual start time of the function in order to satisfy their guest's expectations. All set up must be cleared from the venue the following day, after the last function day, before 09h00. Restaurant operation will continue during set up hours, depending on the exclusivity of your confirmed venue hire.

### **GENERAL**

In this contract (unless the contract otherwise states), the following words shall have the following meanings:

**Client** – means the company, firm, body, agent or person booking the event.

**Conditions** – means these terms and conditions which apply to all event bookings at Grande Provence.

**Contract** – means these conditions and sequence of events as well as event details.

**Event** – means the event (including, but not limited to, accommodation, services and other facilities) booked by the client.  
**Event Co-ordinator** – means Grande Provence Events Co-ordinator from time-to-time, as specified in the appendix.  
**Grande Provence and Grande Provence Estate** – means Grande Provence Properties (PTY) Ltd.  
**Maximum Guaranteed Number** – means the number of guests/delegates for the accommodation and/or event per day specified in the appendix.  
**Price** – means the price specified in the appendix.

This contract is created upon Grande Provence accepting the client's confirmation of the event booking and issuing the contract to the client for signature.

The conditions shall prevail over any other terms and conditions (whether or not inconsistent with these conditions) and whether such conditions are in writing or are implied by custom, practice or course of dealing. For the avoidance of doubt, these conditions shall also prevail over any other conditions previously published by Grande Provence in respect to function bookings.

## ACKNOWLEDGEMENT

**Once completed, please fax this and a copy of the deposit slip to the Events Co-ordinator at +27 21 876 8601 to confirm your reservation and quote reservation/reference number.**

The client or bridal couple acknowledges receipt of a copy of this agreement and that they understand the contents thereof.

Please indicate your acceptance of the agreement of the above-mentioned Terms and Conditions, including the preliminary function sheet, by signing in the space provided below.

We, \_\_\_\_\_ and \_\_\_\_\_  
PLEASE PRINT FULL NAME PLEASE PRINT FULL NAME

accept, in full, the above mentioned Terms and Conditions and authorise that the following credit card may be debited with the beverage account, any overtime or other applicable charges occurring through events other than described on the function sheet (damages, clearing of extensive packaging, etc. – see Terms & Conditions), that may be due, unless other arrangements are made with management at least 14 days prior to the function date.

<b>Credit Card number:</b>	<b>Expiry date:</b>
<b>Credit Card holder:</b>	<b>ID Number:</b>
<b>CVV number</b> (last 3 digits at the back of the credit card):	

We, the above-stated, also understand that the function sheet forms part of this agreement.

\_\_\_\_\_  
SIGNATURE / DATE and SIGNATURE / DATE